

# Employee MetroRail / Tri-Rail Pass Election Form

**We order transit passes in advance! Therefore, this form (and applicable payment) must be submitted by the 14th of the month to receive a pass in the subsequent month.**

C#: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Department: \_\_\_\_\_

Check Distribution Code: \_\_\_\_\_ Office Phone: \_\_\_\_\_ Preferred Phone: \_\_\_\_\_

Only **full time** faculty and staff with benefits are eligible for discounted transit rates and payroll deduction. Part time, per diem, and other employees without benefits may purchase transit passes at the full price listed under the \$70,0001 or more salary range.

Salary	MetroRail Pass Only	MetroRail Pass with Parking	Tri-Rail Only **	Tri-Rail w/ Regional Pass**
\$35,000 or less	<i>Please select one option.</i> \$20.65	\$31.90	\$10.00	\$45.00
\$35,001 - \$40,000	\$35.65	\$46.90	\$25.00	\$60.00
\$40,001 - \$45,000	\$50.65	\$61.90	\$40.00	\$75.00
\$45,001 - \$50,000	\$65.65	\$76.90	\$55.00	\$90.00
\$50,001 - \$70,000	\$80.65	\$91.90	\$70.00	\$105.00
\$70,001 or more	\$95.65	\$106.90	\$75.00	\$120.00

**Tri-Rail Only**

\*\* For Tri-Rail passes, you must obtain an EDP (Employee Discount Program) EASY card. Go to [www.tri-rail.com](http://www.tri-rail.com), select Employer Discount Program, then Member Application. Submit your application **using your UM e-mail address**. Once you receive your card, enter the information here. You must have this EDP card in your possession to ride Tri-Rail using discounted rates.

**EDP #** (6 digits on back of card)

**Card #** (20 digit serial number on back of card)

**Employees with Benefits:**

I authorize the University of Miami to deduct the above amount from my check each month on a pre-tax basis until I cancel in writing by the due date stated in the University of Miami's Public Transit Program policy. I understand the University will evaluate my salary periodically and adjust the deduction amount as required.

**Part time, per diem, and other employees without benefits must pay by cash or check each month before the deadline.**

I agree to the terms of the University of Miami Public Transit policy and understand that violations will result in disciplinary action up to and including possible termination and/or prosecution. In summary, selling, sharing, or giving transit passes to others is forbidden, reduced fare passes must be used as your primary means of commuting to work, and you may not have a campus parking permit and reduced fare transit pass at the same time. The full policy is located at [publicsafety.med.miami.edu](http://publicsafety.med.miami.edu) or is available upon request from the Public Safety Administration Office.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Fax**  
**Mail**  
**E-mail Hand**  
**Deliver**

**Public Safety Administration Office**  
Dominion Parking Garage  
1051 NW 14th Street, Suite 145  
Miami, FL 33136  
Office: (305) 243-6280 (2)  
Fax: (305) 243-8189  
[ppasses@miami.edu](mailto:ppasses@miami.edu)